

**Community
College
of Philadelphia**
The Path to Possibilities™

TO: College Community
FROM: Stephen M. Curtis *Stephen M. Curtis*
DATE: March 29, 2012
SUBJECT: IWC Minutes

This is to inform you that I have taken the following actions on recommendations made to me by the Institution-Wide Committee fall 2011 and spring 2012:

- Approved the proposal for College Policy and Procedures Memorandum No. 3: Plagiarism, Classroom Cheating, Electronic Cheating, and Non-Print Product Misrepresentation to be revised and renamed Academic Integrity.
- Approved the proposal for revisions to the Medical Assisting Program Curriculum, effective Spring 2012:
 1. AH 201- CPT and ICD Coding will replace AH 200 – Basic CPT Coding;
 2. Add AH 101 – Introduction to Health Care Professions;
 3. Delete MA 250 – Medical Office Laboratory Procedures and incorporate its content into MA 110 and MA 115;
 4. Replace BIOL 109 and BIOL 110 with a new course, BIOL 108, Essentials of Anatomy and Physiology;
 5. Prerequisites will be added to MA 115 – Medications and Medical Specialty Procedure; and
 6. The MA Program will be revised to reflect a decrease in the number of credits to graduate from 67 to 64.

I have temporarily deferred a decision regarding the proposal for College Policies and Procedures Memorandum regarding Portable Electric Space Heaters.

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